

## Sheringham Leisure Centre: project update February 2021

Detailed information relating to any aspect of the project can be obtained from Robert Young (Senior Reporting Officer) or Kate Rawlings (Project Manager) and clarification of any aspect of the table's content can be provided at or following the meeting.

	<b>Forecast/ expected position</b>	<b>Current position</b>	<b>Notes/ comments</b>
<b>Time</b>	Completion of phases 1 & 2 of the project (completion of the new building, demolition of Splash and completion of car park) originally programmed to be 29 Aug 2021.	Delays in the completion date have been previously reported due to the compounding effects of site issues (infrastructure etc.), the poor weather earlier in the programme and then the impacts of COVID-19. The completion of the build of the new leisure centre (phase 1) is expected to be 12 <sup>th</sup> August 2021; however the demolition and finalisation of the project (phase 2) are currently programmed to be after that date (November 2021) but in accordance with previous decisions that part of the programme remains under review.	Minor delays had been reported (three weeks against the agreed revised programme) by the contractor, some additional delays to certain aspects of the build are expected but these are not part of the critical path and should not affect the building completion date.
<b>Budget</b>	£12,697,139	£12,832,942	<ul style="list-style-type: none"> <li>• No change to overall budget compared to that previously reported and since that time no invoices have yet been received.</li> <li>• The value engineering (VE) target has been met by the construction contractor, in order to achieve the identified savings at the contract stage.</li> <li>• Some consequential increases in professional fee costs may be incurred due to the programme delays - these will obviously depend upon the extent of the delays in completion and have yet to be calculated.</li> <li>• The construction contingency is currently £33,558 and client contingency is £50,000.</li> </ul>

<b>Issues log</b>		<p>No new issues have been identified further to those previously reported. The site is operating in a Covid-safe manner, with a zero tolerance on site for any breaches in safe practices so as to minimise the opportunity for the spread of disease on site; although with the higher rates of infection and the apparent transmissibility of the variants there is certainly more nervousness about the chance of infection.</p> <p>The current temporary closure of the Splash due to the tier 4 restrictions and the subsequent national lockdown is a trigger for the further review of the potential demolition date of the existing Splash building. This matter, the consequences and options are under urgent review.</p>	<p>As the build has progressed, technical design challenges have come about and as and when these impact on the programme or budget they will be reported.</p> <p>A business case relating to the potential options for earlier demolition of the existing Splash building is being undertaken. The impacts and options for of early demolition are being evaluated in a revised business case and an optimal programme for the phase 2 works will be determined.</p>
<b>Risk log</b>	<p>A risk log is being maintained. These are routinely monitored and revised, and controls are introduced to manage/ mitigate risks and provide assurance</p>	<p>The risks remain as previously reported. There are currently no known supplier issues, however we are aware that there may still be risks brought about by Covid and the risk of contractors' or sub-contractors' businesses or suppliers failing needs to be continually reviewed. The availability of materials and labour may be constrained by Covid restrictions or illness. There are no known impacts resulting from the end of the EU exit transition period but the situation will be continually monitored.</p>	<p>The risk log will be updated to take account of the current situation and any anticipated risks, with mitigation.</p>
<b>Project Governance</b>	<p>The Portfolio Holder (PH) is Cllr Virginia Gay, the Council's Senior Reporting Officer (SRO)</p>	<p>The project team and responsibilities remain unchanged and meetings and reporting are occurring as scheduled.</p>	<p>All project meetings have carried on more or less as normal – although held virtually.</p>

	<p>is Robert Young and the internal Project Manager is Kate Rawlings. Various other technical experts from within the Council are involved in the project as appropriate. The Council has procured the services of: an Employer’s Agent, Project Manager and Cost Consultant (all provided by REAL Consulting); a Technical Architect (Saunders Boston Architects); and a Mechanical, Electrical and Pool Filtration Consultant (Silcock Dawson)</p>	<p>Meetings have largely been virtual, however, they have continued and regular site visits have also taken place, as appropriate.</p>	
<p><b>Communications</b></p>	<p>The Communications Plan covers:</p> <ul style="list-style-type: none"> <li>• Planned activities at key milestones</li> <li>• Responses to issues and events as they occur</li> <li>• Routine communications to interested parties (including via the <a href="#">website</a>)</li> </ul>	<ul style="list-style-type: none"> <li>• Progress on the site during the summer and autumn months was transformative and further opportunities to illustrate the progress on site and to showcase the new leisure centre will be sought.</li> <li>• The timelapse video is regularly updated and can be viewed at: <a href="https://www.north-norfolk.gov.uk/tasks/projects/timelapse-video/">https://www.north-norfolk.gov.uk/tasks/projects/timelapse-video/</a></li> <li>• Opportunities were being explored to use this substantial project to showcase the career opportunities that can arise. That is still being rethought, due to the current circumstances, and the various constraints that is imposing (resources and practicalities/ logistics), however we will work with the contractor in the coming months to identify appropriate ways to shine a light on the project and find ways to inspire young people.</li> </ul>	<ul style="list-style-type: none"> <li>• The website continues to be kept up-to-date as the key source of information although we are mindful of the concerns of members around this and are exploring way of addressing these.</li> <li>• Despite the difficult circumstances prevailing a communications plan will be devised to identify a suitable means of counting down to the completion of this very significant investment in health and wellbeing in the District.</li> </ul>

